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(University stamp)

Bydgoszcz, on

Notification of the Appointment as Supervisor/Assistant Supervisor*

Under the resolution of the Scientific Council of the Discipline...../ of the Bydgoszcz University of Science and Technology N° dated and in connection with Article 190, Section 1 and Article 183 of the Act of July 20, 2018, Law on Higher Education and Science (Journal of Laws of 2022, Item 574, as amended¹), I inform you that

Mr. /Ms.

has/has been appointed as the **Supervisor/Assistant Supervisor*** for scientific supervision over the preparation of the doctoral dissertation by

Mr./Ms.* mgr/inż.*

in the field of science:

in the scientific discipline:

At the same time, I oblige you to provide scientific care thoroughly and diligently, maintaining the highest standards and norms applicable in this area.

As remuneration for the proper performance of the function of the Supervisor/Assistant Supervisor*, you will receive a single payment in the amount specified following Article 184, Section 2 of the Act of July 20, 2018, Law on Higher Education and Science (Journal of Laws of 2022, item 574, as amended¹), payable after the completion of the procedure for awarding the doctoral degree, as a result of which it was awarded.

Further, I inform you that following Article 56 of the Code of Administrative Procedure, you are entitled to reimbursement of travel costs related to your appearance in person. The claim for payment should be submitted to the public administration body responsible for the pending proceedings before issuing the decision; otherwise, the claim will be lost.

This document loses its validity in the case of:

- 1) failure to perform or improper performance of tasks resulting from the entrusted function, which will result in adopting a resolution to change the Supervisor/Auxiliary Supervisor*;
- 2) resignation from the promotion after indicating important reasons justifying the resignation;
- 3) adopt a resolution to change the Supervisor/Assisting Supervisor* at the request of a doctoral student, in particularly justified cases;
- 4) resignation of the doctoral student from education at the Doctoral School or removal from the list of participants of the Doctoral School;
- 5) the candidate's resignation from applying for a doctoral degree in extramural mode.

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Signature of the Head of the Scientific Council of the Discipline

**delete as appropriate*

¹ Amendments to the Act were published in the Journal Laws of 2022, Item 583, 655, 682, 807, 1010, 1079 and 1117.

To fulfill the information obligations specified in the provisions on the protection of personal data, the University informs:

- 1) The administrator of personal data processed in connection with the appointment as a Supervisor/Assistant Supervisor* is the Bydgoszcz University of Technology with its registered office in Bydgoszcz Aleje Prof. Sylwestra Kaliskiego 7, 85-796 Bydgoszcz. Contact with the Data Protection Officer: iod@pbs.edu.pl;
- 2) Personal data will be processed to perform the function of scientific supervision over the preparation of the doctoral dissertation and the preparation of related documentation, which is necessary for the implementation of public tasks of the University (in connection with Article 6(1)(e) of the Regulation of the European Parliament and of the Council (EU) 2016/679 (GDPR). In addition, the basis for processing may be its necessity for purposes arising from legitimate interests pursued by the administrator performing his duties related to the implementation of the procedure for conferring a doctoral degree;
- 3) The processing of personal data will be necessary throughout the performance of the function of the Supervisor/Assistant Supervisor*, but also later - during the limitation period for any claims arising from it, as well as for archival purposes for the period set out in the archiving regulations;
- 4) Following Article 89, Section 1 of the GDPR, your data will be made available only to entities authorized to obtain personal data based on legal provisions, including the provisions on public information, in connection with implementing financial tasks from public funds. The administrator may transfer personal data to entities supporting the administrator in the provision of electronic services, which will provide and maintain IT systems of the University of Technology;
- 5) The person to whom the personal data relates has the right to access their data and the right to rectify, delete, and limit processing. Such a person also has the right to transfer data and object to the processing that the administrator performs regarding a legally justified interest. The data subject, if it is considered that the processing violates the provisions of the GDPR, has the right to complain to the supervisory body dealing with the protection of personal data; in Poland, it is the President of the Office for Personal Data Protection (PUODO), with its office located at Stawki 2, 00-193 Warsaw;
- 6) Processing personal data is necessary in connection with the appointment as a Supervisor/Assistant Supervisor*. Failure to provide data would be equivalent to the lack of ability to perform this function and receive remuneration.